



## 401k Plan Options & Enrollment

Welcome to CHE Behavioral Health Services! As an employee, you're eligible to enroll into CHE Behavioral Health Services' 401k plan. Here are a few more things you need to know:

### Eligibility

- 90 days after your initial start date.
- *\*Start Date is defined as the first day that you see patients and provide services*

### Initial Enrollment

- Enrollment is done directly through Empower's website, [www.empowermyretirement.com](http://www.empowermyretirement.com), or by phone at 1-855-756-4738.
- Once your enrollments have been completed with Empower, your elections will be transmitted to our payroll department and deductions will start in your next payroll cycle.

### Matching

- Staff will receive a match of 25% on the first 6%
- Match is vested over 4 years, 25% per year

If you have any additional questions, please reach out to our Human Resources Department.

HR Phone: 215-344-8187 (prompt 3)

HR Email: [HR@cheservices.com](mailto:HR@cheservices.com)

HR Fax: (510) 590-9922

